

# Notice of meeting and agenda

## Education, Children and Families Committee

**10:00am, Tuesday 14 August 2018**

Dean of Guild Court Room, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend.

### Contacts

Email: [lesley.birrell@edinburgh.gov.uk](mailto:lesley.birrell@edinburgh.gov.uk) / [blair.ritchie@edinburgh.gov.uk](mailto:blair.ritchie@edinburgh.gov.uk)

Tel: 0131 529 4240 / 0131 529 4085

## **1. Order of business**

---

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

---

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

---

- 3.1 If any.

## **4. Minutes**

---

- 4.1 Education, Children and Families Committee 22 May 2018 (circulated) - submitted for approval as a correct record
- 4.2 Education, Children and Families Committee (Additional Meeting) 21 June 2018 (circulated) - submitted for approval as a correct record

## **5. Forward planning**

---

- 5.1 Rolling Actions Log (circulated)
- 5.2 Key Decisions Forward Plan (circulated)

## **6. Business bulletin**

---

- 6.1 Business Bulletin (circulated)

## **7. Executive decisions**

---

- 7.1 The Edinburgh Children's Partnership – Annual Report 2017-18 for the Children's Services Plan 2017-2020 – report by the Executive Director for Communities and Families (circulated)
- 7.2 Appointments to Sub-Committees on Standards for Children and Families, Consultative Committee with Parents and Working Groups 2018/2019 – report by the Chief Executive (circulated)
- 7.3 Expansion of Early Learning and Childcare from 600-1140 hours by 2020. Current Progress and Next Steps - report by the Executive Director for Communities and Families (circulated)
- 7.4 Communities and Families Assurance Framework Report - report by the Executive Director for Communities and Families (circulated)
- 7.5 Daylight Impact Assessment Central Library – report by the Executive Director for Communities and Families (circulated)
- 7.6 Looked After Children: Transformation Programme Progress Report – report by the Executive Director for Communities and Families (circulated)

- 7.7 Accounts Commission – Local Government in Scotland – Challenges and Performance 2018 - referral from the Governance, Risk and Best Value Committee (circulated)
- 7.8 Play Schemes for Children with Disabilities Progress Report – report by the Executive Director for Communities and Families (circulated)
- 7.9 Sport and Outdoor Learning – report by the Executive Director for Communities and Families (circulated)
- 7.10 Revenue Monitoring 2018/19 – Month Three Position – report by the Executive Director for Communities and Families (circulated)
- 7.11 Edinburgh Community Learning and Development Partnership Plan 2018-21 – report by the Executive Director for Communities (circulated)

## **8. Motions**

---

- 8.1 By Councillor Mary Campbell – Towerbank Primary School – On-Site Cooking of School Meals

“Committee notes Towerbank Primary school is one of the largest primary schools in the City of Edinburgh’s school estate, with a roll of over 600. Situated on a very limited site, it recently had a large extension added which allowed more pupils to eat school lunches at once, but did not include an on-site kitchen/preparation function.

Committee notes that Towerbank Parent Council have been working with council staff to make any improvements they can to the quality of school meals. They are concerned about the level of waste and the number of pupils rejecting school meals that are often overcooked or under-heated given the limitations of delivering food ‘ready to serve’. They are therefore interested to see if there is capacity at Towerbank to pilot increasing the amount of food that is cooked on-site.

Committee calls for a report in one cycle looking at the feasibility of a hybrid model of food production at Towerbank, whereby dishes are still largely prepared off-site but are cooked/assembled on site to improve quality and uptake of school meals.

The report should cover:

- Physical resource requirements (an examination of different models/methods e.g. oven, grills, microwave)
- Staff resource requirements to include training requirements for current employees
- Costs
- Potential timescale for implementation.”

**Laurence Rockey**

Head of Strategy and Insight

## Committee Members

---

Councillors Perry (Convener), Dickie (Vice-Convener), Bird, Mary Campbell, Corbett, Griffiths, Howie, Laidlaw, Rust, Smith and Young.

### Added Members for Education Items

#### Religious Representatives

Rabbi David Rose, Dr Rita Welsh and (Vacancy)

#### Parent Representative (Non-Voting)

Alexander Ramage

## Information about the Education, Children and Families Committee

---

The Education, Children and Families Committee consists of 11 Councillors, 3 religious representatives and 1 parent representative (non-voting) and is appointed by the City of Edinburgh Council. The Education, Children and Families Committee usually meets every eight weeks.

The Education, Children and Families Committee usually meet in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

## Further information

---

If you have any questions about the agenda or meeting arrangements, please contact Lesley Birrell or Blair Ritchie, Committee Services, City of Edinburgh Council, Business Centre 2:1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4240 / 0131 529 4085 email [lesley.birrell@edinburgh.gov.uk](mailto:lesley.birrell@edinburgh.gov.uk) / [blair.ritchie@edinburgh.gov.uk](mailto:blair.ritchie@edinburgh.gov.uk).

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/meetings](http://www.edinburgh.gov.uk/meetings).

## Webcasting of Council meetings

---

Please note this meeting may be filmed for live and subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed.

The Council is a Data Controller under the General Data Protection Regulation and Data Protection Act 2018. We broadcast Council meetings to fulfil our public task obligation to enable members of the public to observe the democratic process. Data collected during this webcast will be retained in accordance with the Council's published policy including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Generally the public seating areas will not be filmed. However, by entering the Council Chamber and using the public seating area, individuals may be filmed and images and sound recordings captured of them will be used and stored for web casting and training purposes and for the purpose of keeping historical records and making those records available to the public.

Any information presented by individuals to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services ([committee.services@edinburgh.gov.uk](mailto:committee.services@edinburgh.gov.uk)) .